



Yaraändoo Ski Club Cooperative Limited

ABN 99 229 978 245

Perisher Valley

COVID Safety Management Plan

1 Use and Occupation of Lodge

1.1 Yaraandoo Executive contacts

| | | | |
|-----------------|--|--------------|--|
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1.2 Assistant Lodge Manager (ALM)

Yaraandoo does not have an on-site Lodge Manager and instead operates with volunteer ALMs. The ALM assists with the smooth running of the lodge during their stay. The role of the ALM has always been to:

- supervise the implementation of Yaraandoo's operational plan;
- ensure the necessary records are created and maintained as required by our own processes and standards and by our Crown Lease;
- report to the Yaraandoo Board on its effectiveness in the ALM End-of-Week Report.
- report directly to the Yaraandoo Board of any dispute or other significant issue within the lodge.

The effect of this COVID Safety Management Plan simply extends those duties by way of its additional operational and safety requirements. It is NOT the role of the ALM to resolve disputes or attempt to impose discipline – it is simply one of offering advice, supervision, records capture and reporting.

1.3 General requirements

There are numerous resources issued by government in relation to the COVID pandemic including general hygiene and individual protection. In this regard:

- Practice good hygiene (see websites below for advice)
- When coughing or sneezing, use a tissue to cover your nose and mouth. If you don't have a tissue, cough or sneeze into your elbow. Wash your hands with soap and water.
- Wash down surfaces
- Use alcohol-based hand sanitisers
- If you are sick, stay in your own home
- Social distancing - avoid large gatherings
- Minimise physical contact - keep 1.5 metres away from others where possible

There are bottles of sanitizer located strategically around the Lodge and there are also appropriate cleaning products located in the stores (ask ALM), and in each bathroom.

The Club wishes to direct members to the following resources for more information:



<https://www.nsw.gov.au/covid-19>



<https://yaraandooskiclub.com/covid-19>



<https://www.health.gov.au/health-alerts/covid-19>

1.4 Restrictions on attendance at Yaraändoo Ski Lodge

A member or their guest/s will not be permitted to stay or visit the lodge if:

- They are or have been infected with COVID-19 and have not recovered and are clear of the infection (ie they are not COVID-19 negative).
- They are subject to a quarantine notice, self-isolation notice or similar.
- They are unwell and/or are showing symptoms of COVID-19 and have not tested negative or those test results are not yet available.

1.5 Occupation of Lodge

The use of the Lodge during the COVID-19 pandemic will change in the following ways:

- There will be a greater focus on continuous cleaning and hygiene.
- There will be requirements in the event that a member or guest contracts COVID-19 whilst staying at Yaraändoo Ski Lodge, or if they display symptoms of COVID-19.

The Club's response to each of these is set out below.

1.6 Lodge Cleaning

Members and guests are responsible for ensuring the Lodge has been cleaned to a high standard as this is an important strategy to minimise transmission risk. The checklist in Appendix A provides some guidance on the cleaning approach (this is not exhaustive). Each Assistant Lodge Manager (ALM) will remind Lodge occupants of the need to adhere to these requirements.

1.7 Actions in the event of COVID-19 infection

A) If a person staying in or visiting the Lodge has or contracts COVID-19, the following process will be undertaken:

- The infected person must notify the Lodge Manager without delay.
- The infected person should immediately isolate in their allocated bedroom, and make arrangements to leave the Lodge and return home at the earliest, safe opportunity to do so. In the interim, whilst the infected person is still in the lodge they must:
 - remain in their bedroom with the door closed, and be masked at all times except whilst eating or drinking;
 - arrange for someone to leave food/drink and supplies outside their bedroom door as needed.
- The remaining occupants of the Lodge should refer to this information source:
<https://www.nsw.gov.au/covid-19/management/people-exposed-to-covid>



B) If a person has COVID-19 symptoms, but has not yet tested positive, the following process will be undertaken:

- The person who is symptomatic will be required to have a COVID-19 test without delay.
- The person shall isolate themselves in their allocated bedroom until such time as the COVID-19 test result has been advised. If that person is a minor then their parent or guardian will be responsible for the care of that minor and the parent/guardian shall also isolate themselves with their child.
- The person may choose to vacate the Lodge prior to the outcome of a COVID-19 test.

C) If in either case A or B above, the Lodge is occupied **solely by a single household** – i.e. **everyone** staying in the Lodge ordinarily reside at the **same home address** – then it is acceptable for the infected person to remain in the lodge (but confined to their bedroom) if they are experiencing only mild symptoms and if the risk to their household members has been assessed by themselves to be low. This provision allows for healthy family members to continue their skiing week where it would not be unreasonable to so. Occupants of the Lodge should refer to this information source:

<https://www.nsw.gov.au/covid-19/management/people-exposed-to-covid>

Note that should further members or guests arrive to stay at the Lodge, then **the infected person must depart** as per the process set out at point A above.



Appendix A - Risk Management Response and Action Plan

| Strategy | What are the risks/issue | What actions to take |
|--|---|---|
| Promoting good hygiene and cleaning protocols within the Lodge to achieve infection prevention and control. | | |
| General | <ul style="list-style-type: none"> Provide tools for people to use to self-check and sanitize. | <ul style="list-style-type: none"> Forehead thermometer in lodge. Ensure adequate supplies are available |
| Sanitizers | <ul style="list-style-type: none"> Alcohol-based sanitizers are generally highly flammable – whether liquid or pressure can eg: Glen 20 | <ul style="list-style-type: none"> Take care with their storage and use. |
| Ski room/entry | <ul style="list-style-type: none"> Contamination when persons enter and touch surfaces, door handles, security lock | <ul style="list-style-type: none"> Provide hand sanitizer station Ensure social spacing |
| Kitchen | <ul style="list-style-type: none"> High risk infection area due to communal cooking situation Contamination when persons enter and touch surfaces, door handles, garbage receptacles, dishwashers, ovens, sinks, shared cutlery, shared pots/pans, microwaves, ovens, Contamination from food preparation Social distancing constraints | <ul style="list-style-type: none"> Provide hand sanitizer station All plates, cups, glasses, utensils, etc must be washed after use in the dishwasher using the hottest available wash cycle. Guest food supplies can be stored in the kitchen pantry as usual, so long as different household groups use different shelves. Provide boxes of disposable gloves. |
| Dining room | <ul style="list-style-type: none"> High risk infection area due to communal eating situation Contamination when persons enter and touch surfaces, door handles, heaters, windows, tables, chairs Social distancing constraints | <ul style="list-style-type: none"> Sanitation stations Cleaning/sanitizing after every meal |
| Lounge / Common room | <ul style="list-style-type: none"> High risk infection area due to communal seating situation Contamination when persons enter and touch surfaces, door handles, sit on seats Social distancing constraints | <ul style="list-style-type: none"> Keep curtains open during the day to maximise amount of sunlight into the room. Provide hand sanitizer station Regular cleaning/sanitizing hard surfaces |
| Bedrooms | <ul style="list-style-type: none"> Infection transfer by pillows, linen doonas, blankets, heaters, windows | <ul style="list-style-type: none"> Keep curtains open during the day to maximise amount of sunlight into the room. Cleaning/sanitizing room after use. <p>In the event that a person tests positive to COVID-19, then:</p> <ul style="list-style-type: none"> Any lodge blankets they have used, along with their doona <u>cover</u> (but <i>not</i> the doona inner), must be put through a 30-minute hot cycle of the clothes dryer. |
| Bathrooms | <ul style="list-style-type: none"> Contamination when persons enter and touch surfaces, door handles, sinks, shower facilities, heaters, windows | <ul style="list-style-type: none"> Cleaning/sanitizing after use |
| General use areas | <ul style="list-style-type: none"> Contamination when persons enter and touch surfaces, door handles, heaters, windows Door handles, railings | <ul style="list-style-type: none"> Cleaning/sanitizing after use Sanitization stations |
| Laundry | <ul style="list-style-type: none"> Contamination when persons enter and touch surfaces, door handles, sinks, washing machine, dryer, storage, heaters, windows | <ul style="list-style-type: none"> Cleaning/sanitizing after use |

| Strategy | What are the risks/issue | What actions to take |
|-------------|--|---|
| Drying room | <ul style="list-style-type: none"> • High risk infection area due to communal storage of ski clothes exposed to resort facilities that may be contaminated. • Contamination when persons enter and touch surfaces, door handles, heaters | <ul style="list-style-type: none"> • Daily cleaning/sanitizing • <i>Remember spray-can disinfectants generally contain alcohol and are highly flammable and NOT to be used in drying room unless by ALM with all electrical appliances within switched off and cooled down with door open.</i> |

Appendix B - Cleaning guidelines to help prevent the spread of COVID-19

| | Method/Approach | Actions |
|--|--|--|
| | Ventilate rooms before you clean. | Allow fresh air to circulate for at least 20 minutes. If possible, leave all windows open during the entire cleaning process. |
| | Wash your hands thoroughly before and after each cleaning. | Use soap and water, and scrub for at least 20 seconds. If that's not possible, use a hand sanitizer with at least 70% alcohol. |
| | Wear disposable gloves while you clean. | Gloves should be thrown out after each cleaning. Make sure to wash your hands immediately after gloves are removed |
| | Clean, then disinfect. | Cleaning is when you use soap or detergent and water to remove dirt, germs and impurities. Disinfecting refers to the use of chemicals like bleach or alcohol to kill germs. Doing both is the best way to reduce the spread of infection. |
| | Use the right disinfectant. | Diluted household bleach solutions, cleaning products with at least 70% alcohol, and most common disinfectants are believed to be effective against the coronavirus. Bleach is a strong chemical and care should be taken when using it. |
| | Focus on frequently touched surfaces. | Light switches, doorknobs, and tap handles are just a few of the areas you'll need to disinfect. |
| | Lounges and other soft, porous surfaces. | Carefully remove any visible dirt or grime, then use the appropriate cleaner for the material. If possible, machine-wash items according to the manufacturer's instructions. |
| | Wash all linen at the highest heat setting recommended by the manufacturer | That includes mattress covers, kitchen towels, and blankets. Wear gloves when handling dirty laundry. |
| | Consider vacuum risks | Change vacuum filters every vacuum cycle. |

General Cleaning Checklist for Lodge Areas

| Area | Items to Clean/disinfect | |
|-----------|--|---|
| General | Doorknobs/surfaces Cleaning appliances: Fans and lamp chains Garbage and recycling bins Hairdryers Hanging space Ironing boards and irons Keys/keypads | Laundry – sinks, washers, storage Light switches Railings Tabletops Thermostats/heaters Window sills and window handles Vacuum cleaners Washer/dryer units |
| Kitchen | All utensils, appliances, pots/pans, etc Cabinet handles and pulls Doorknobs Dishwashers Condiments: oil, salt and pepper shakers, commonly used spices and containers, etc. | Kitchenware that isn't dishwasher safe Sinks, benchtops Ovens/microwaves Fridges – handles, internal areas Window sills and window handles |
| Bathrooms | Shower curtains/doors Showers and tubs Sinks | Tap handles and spouts Toilets Window sills and window handles |
| Dining | Doorknobs Railings Lamp chains/switches Light switches/pulls | Railings Tabletops/seats Window sills and window handles |
| Lounge | Doorknobs Railings Lamp chains/switches Light switches/pulls | Lounges especially arm rests Railings Tabletops Window sills and window handles |
| Bedrooms | Hangers and luggage racks Bedheads/foot Nightstands/side tables | Cupboards/dressers Bedding: doona covers through hot dryer, linen to laundry Window sills and window handles |